

PHYSICAL SECURITY DIVISION ACTIVITIES


OFFICE OF SECURITY

FEBRUARY 1969

I

Domestic Survey Program: (Man Days)	14
Trip Preparation	1
TDY Travel	1
Briefings & Coordinations	2
Report Writing	10
Domestic Physical Security Surveys Completed	0
Domestic TDY Physical Security Assignments (Man Days)	3
Other Physical Security Support Actions Rendered at Headquarters for Domestic Installations	268
Waivers Granted	2
Support to Capitol Hill Hearings	3
Headquarters Special Assignments	0
Protection of Chiefs of State Program: (Man Days)	43
Trip Preparation	0
TDY Travel	40
Briefings & Coordinations	3
Report Writing	0
Investigations: (Man Days)	22
Headquarters Security Violations Reported, Investigated and Charged	39
Overseas Security Violations Reported and Charged	21

Table G

Alleged Violations Investigated and Cleared	8
Special Security Investigations Completed (Lost Documents, etc.)	10
Special Projects: (Man Days)	0
25X1A2d1 	0 0
Meetings and Coordinations: (Man Days)	14
Internal	30
External	8
(i. e. with other Govt Agencies or Industrial Representatives)	
Training or Briefings Provided Other Agency Elements	1

II

Security Inspections Conducted	42
Security Matters Handled	1,474
Fingerprint Cards Forwarded to the FBI	199
Armed Escorts of Classified Material (Man Hours 62)	14
Safe Combinations Changed	240
Safe Repairs	372
Locks Installed	19
Alarms Repaired (Man Hours 148)	33
CIA Identification Processes Performed	155
Regular, VNE, Special and Maintenance (GSA) Badges Issued	796

Visitor Passes Issued:

9,764

Processed by Receptionists 6,971  
Processed by USSP 2,793

General Visitors 5,178  
Foreign Nationals 51  
Applicants 450  
Forgotten Badges 1,309  
Separation Badges 152  
Deliveries 2,066  
Conference Badges 554

Traffic Violations Tickets:

221

No Permit 135  
Unauthorized Parking 86  
Speeding 0

III

Safety Inspections

7

Safety Surveys

0

Tests Conducted: Fire Alarm Systems, 25X1A6a Manual &  
Rate-of-Rise

2

Briefings, Meetings, Conferences

23

Pamphlets, Posters, Booklets Distributed

1,000

Employee Safety Suggestions Processed

1

Ordinance Items Handled (Cable Coordination)

2

Accidents Processed:

Personal Injuries & Occupational Diseases  
Motor Vehicle  
Fires  
Files Reviewed in OP  
Investigations

73

4

0

50

4

Other:

25X1A6a Preparation of Guard Instructions Regarding  
Fire Alarms, [REDACTED] 1

IV

Technical Advice and Guidance Actions Rendered at  
Headquarters: 133

Domestic Installations 59  
Overseas Installations 74

Testing and Evaluation of Equipment: (Man Hours) 54

Internal Contacts 22  
External Contacts 28  
(i.e. other Govt. Agencies or  
Industrial Representatives)  
Number of Projects 10

Training on Security Equipment and Devices: (Man Hours) 128

Number of Students 7

Collateral Actions Performed in Support of the Office of  
Security (Man Hours) 470

Technical Support to Headquarters Complex Alarm Systems  
(Man Hours) 0

Physical Security Technology Branch TDY:

Domestic Installations Visited: 1 Man Days: 10  
Overseas Installations Visited: 0 Man Days: 0

TAB